**Padbury Parish Council**

Minutes of a virtual meeting of Padbury Parish Council held on Tuesday 13th October at 7.30pm

Present: Councillors: M Long, Chairman; S Dickens, Vice Chairman; F Morris; V Murray; M Williamson; P Burton; D Miah

Also present: P Molloy, Parish Clerk; Councillors: J Chilver; L Monger & Sir B Stanier

# Period of Public Questions: None

The meeting commenced at 7.30pm.

# 33. Apologies – Cllr S Renshell

# 34. Declarations of Interest – None

# 35. Minutes

**Resolved** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Tuesday 8th September 2020 - PPC/03/2021.

# 36. Sports Field, Play Area and Woodland

* Re-development of the Pavilion – Following the meeting of the Pavilion rebuild working group, Members **resolved** the conclusion reached which was to demolish the existing building and consider a modular type build.
* Pavilion storage heaters – Smart meters to be fitted if possible. Clerk advised that the smart meter department will be in contact.
* Electric box housing switches for path lights is now locked. Members noted that the Clerk has a copy of the key.
* Path lights – one of the bollard lights has been knocked over and the base plate needs replacing. Members **resolved** quote received. Clerk to action.
* Play Area Lease – Chandler Ray dealing with the Land Registry. Councillor Long has chased, await response.
* Play area - Damaged bench has been repaired, thanks to Councillor Dickens. Members **resolved** Clerk reducing inspections to fortnightly. Members noted that the Clerk has arranged for better protection for the laminated signs. Councillor Dickens advised that some repairs are required to the play area fence and he will arrange.
* Play area and multi-use games area signage – Based on RoSPA advice regarding signage, artwork has been amended and new quote circulated, Members **resolved**.
* Playing fields – Councillor Morris advised that he has been unable to find anyone to provide quotes for the blocked drains, he will keep looking.
* Councillor Morris advised that the garage door is faulty and that he and Councillor Dickens have carried out a repair. Councillor Morris is trying to source a 2nd hand replacement.
* Councillor Morris advised that he has some oxeye daisies and poppy seeds – Members **resolved** planting them in the woods. Councillor Murray will assist.
* Football Club – Members **resolved** that the invoice for the 1st half of the rent has now been paid

# 37. Planning

37.1 New Applications: Members noted the following applications made since the last meeting:

* 20/03267/APP – Construction of extensions to the permitted dwelling (retrospective) – Old Oak House, Old End. **Application withdrawn**

37.2 Members noted the following decisions made by Buckinghamshire Council:

* 20/02352/APP – Single storey side extension – The Ramblers, Main Street. **Application withdrawn**
* 20/02354/ALB – Single storey side extension, for new opening in existing side wall of property to create access – The Ramblers, Main Street. **Application withdrawn**
* 20/01896/APP – Change of use from the public house (use Class A4 drinking establishments and A3 restaurants and cafes) to a single dwelling (use Class C3a dwelling house) – Four and 20, Main Street. **Refused**

37.3 Members noted the following applications awaiting determination by Buckinghamshire Council:

* 20/02778/APP – Variation of condition 2 on application 19/03647/APP, replace drawing with drawing 531-08A – Orchard House, Winslow Road.
* 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street – objection raised. Letter sent to Aylesbury Vale District Council regarding Section 215. Councillor Chilver will chase for an update.

37.4 Other Planning issues: Members noted:

* 19/03554/ACL – Application for a Lawful Development Certificate for an existing development of use of a detached dwelling (C3) – Old Oak House, 23B Old End. Certificate refused. Appeal has been lodged. **Appeal allowed.** Councillor Chilver advised that Buckinghamshire Council are taking enforcement action – he will forward email.

# 38. Finance

38.1 Members **resolved** to note that the balances for the bank accounts as at 30th September 2020 are as follows:

* Barclays Community Current account ending 959 £31,377.20.
* Barclays savings account ending 970 £18,434.64.
* Barclays Millennium Wood account ending 198 £6,084.39.

38.2 Members **resolved** to make the following payments:

Paid between meetings:

* NPower - £241.13 (£200.94 + £40.19 VAT) – Unmetered street lighting July 2020 – direct debit 14/9/20
* NPower - £13.88 (£11.57 + £2.31 VAT) – Unmetered street lighting July 2020 – direct debit 14/9/20

Payments agreed at meeting:

* P Molloy- £370.16 – September salary (£343.50) and expenses (£26.66 printer ink) – Cheque 102158
* P Molloy - £87.11 Tax refund – Cheque 102159
* R Gough – £45.00 – September caretaking costs – Cheque 102160
* Lynch Garden Services - £380 – Village grass cutting 22/9 and playground grass cutting 10/9 & 22/9 – cheque 102161
* PKF Littlejohn LLP - £360 (£300 + £60 VAT) – External auditor for accounts for year ending 31/3/20 – Cheque 102162
* F Morris - £9.90 – Cleaning material for the pavilion – Cheque 102163
* EON Ltd - £165.30 (£137.75 + £27.55 VAT) – Street lighting maintenance for quarter ending 30/9/20 – Cheque 102164
* TEEC Ltd - £11.99 (£9.99 + £2 VAT) – Transfer/purchase of a co.uk, annual cost – Cheque 102165
* TEEC Ltd - £144.00 (£120 + £24 VAT) – 12 months website hosting – Cheque 102166
* NPower - £13.88 (£11.57 + £2.31 VAT) – Unmetered street lighting August 2020 – direct debit 16/10/20
* NPower - £241.13 (£200.94 + £40.19 VAT) – Unmetered street lighting August 2020 – direct debit 16/10/20
* NPower - £13.44 (£11.20 + £2.24 VAT) – Unmetered street lighting September 2020 – direct debit 5/11/20
* NPower - £233.35 (£194.46 + £38.89 VAT) – Unmetered street lighting September 2020 – direct debit 5/11/20
* Churches Fire - £48.24 (£40.20 + £8.04 VAT) – Service of fire extinguishers – Cheque 102167

38.3 Members **resolved** to note the following income:

* HMRC – Tax refund - £87.11

38.4 Members **resolved** the following bank transfers from the Millennium Wood account to the current account where done in September:

* £157.61 – for the picnic table
* £45.00 – fuel costs for mowing the woods

38.5Members **resolved** the Income, Expenditure, Summary and Budget year to date statements as of 30th September 2020.

38.6 Annual Governance and Accountability Return: Members **resolved** that the external auditors have completed the review of the annual accounts for year ending 31st March 2020.

38.7 Councillor Miah to be added to the list of signatories for the parish council accounts. Clerk to action.

38.8 Draft budget for year 2021-22 – Members advised that the clerk will be working on the draft budget. Members **resolved** that the following items are to be included:

New laptop for clerk – quotes to be obtained.

Accounts package – Councillor Burton advised the reasons for using an accounts package, approximate cost £200/year. Members **resolved** that it is in place by 1st April.

Mobile speed sign – quotes being obtained.

# 39. Other Parish Council Business

* Website – Members **resolved** that the new website is now live and that Councillor Burton has signed the contract. Thank you to Councillor Burton for all his work.
* Winslow & Villages Community Board meeting held on the 8th October to discuss speeding within the village and possible funding available – Clerk provided update following the meeting. Members **resolved** to apply for match funding. Types of speed monitors where discussed, quotes being received/circulated.
* NBPPC (email 30/9/20) & Buckinghamshire Council (email 8/10/20) – Planning for the future consultation. Members **resolved** NBPPC comments.
* Members **resolved** Councillor Miah attending a training course on the 24th November.
* BC/BMKALC (email 29/9/20) – Parish Liaison meeting being held on the 14th October at 6.30pm.
* Buckinghamshire Council (email 6/10/20) – Call in Process Update for Towns and Parishes from Cllr Warren Whyte. Councillors Chilver and Monger provided an update – Councillor Monger is on the panel. Any member can Call In at the Parish Councils request but would need reasons for doing so from the Parish Council. Parish Council can comment on applications as normal. If they want an issue raised would need to contact Councillor Monger to Call In and would also need to attend committee meeting and speak at meeting.
* Existing speed monitor – Members **resolved** the purchase of new batteries (£14.15 + VAT each, 4 required) and a new charger (£41.39 + VAT).
* Email received from resident raising concerns regarding speeding in the village (circulated 30/9/20). Members discussed, Clerk to action response.
* Members **resolved** the increase to the clerk’s hourly rate (as advised by NALC/NJC) to £11.76 per hour from the 1st October.
* Noticeboard opposite the New Inn and Village Map are in need of some maintenance (photos circulated 8/10/20). Councillor Dickens offered to carry out works.

# 40. Buckinghamshire Council:

* The re-surfacing of the footway on Main Street is now complete – Clerk has raised concerns re grass verges with Buckinghamshire Council. Update received 11th June - They will be assessing sites for remedial work later this summer and the footway work at Padbury should be prioritised. Councillor Chilver will update following meeting.
* Bus stops (two by new development) – Improvements to be undertaken but consultation has yet to be carried out. Two electronic indicators have been fitted to the bus stops by the New Inn. S106 states that the works are to be carried out to the two bus stops in front of the new development. Possibly done as upgrade programme. Chase works required according to S106.
* Crossing on the A413 – Under Section 38 developer to install an informal crossing, however no deadline date set. Under Section 106 a pelican or toucan crossing to be installed. The next Section 106 development programme meeting is being held in April. This crossing will be pushed forward as priority but is subject to feasibility study and safety audits. Transport for Bucks will contact the Parish Council so as location and type of crossing can be discussed. Please note: the informal crossing and the pelican/toucan crossing maybe in the same location. The consultation arranged. Update 13th October – progressing design with TfB who are also undergoing a cost review. Speed survey carried out. Await firmer date in terms of delivery.

# 41. Highways

Nothing to report.

# 42. Dates of next meetings – Padbury Parish Council – Members are asked to note:

10th November 2020 & 8th December 2020

Meeting closed at 8.45pm

Signed…….………………………………Chairman / Date…………………………